

## Notice of a meeting of Porlock High Street Support Group

There will be a remote, virtual Meeting via Zoom

**at 8pm Tuesday 9<sup>th</sup> February 2021**

***This meeting will be recorded live and published on the Porlock Parish Council website at [www.porlockparishcouncil.org/phssg](http://www.porlockparishcouncil.org/phssg)***

**For the Attention of:** Cllr D McCanlis (Porlock Parish Council and PHSSG Chair)  
Cllr W Rayner (Porlock Parish Council)  
S Weaver (Porlock High Street Trader representing The Big Cheese)  
M & D Hawtin (Porlock High Street Trader representing Melody Art)  
D Thornton (Porlock High Street Trader representing The Bagatelle)  
R White (Porlock High Street Trader representing Churchgate Gallery)  
J Dyer (Porlock High Street Trader representing Jana Henrie)  
T Davies & A Lovell (Porlock High Street Trader representing Bramdowns)  
L Thornton (PHSSG Administrator and Minute Taker)

PLEASE NOTE MEMBERS OF THE PRESS/PUBLIC ARE WELCOME TO ATTEND VIA ZOOM IN LINE WITH GOVERNMENT GUIDELINES

Please would anyone wishing to attend this meeting let the Group Administrator, Lesley Thornton, know by email to [porlockhssg@gmail.com](mailto:porlockhssg@gmail.com) so she can assist with any technical issues before or on the night.

### AGENDA

1. **Apologies.**
2. **Declarations of interest and Disclosable Pecuniary Interest Dispensation**
3. **To receive any communication or announcements from the Chair**
4. **Public Participation**
5. **Review previously issued documentation:**
  - a. Grant Funding Agreement – **Appendix 1**
  - b. Terms of Reference – **Appendix 2**
  - c. Review composition of committee - **Appendix 2**
  - d. Timeline of events – **Appendix 3**
  - e. PPC Standing Orders – **Appendix 4**
  - f. PPC Code of Conduct – **Appendix 5**

- 6. To discuss how to resolve Churchgate Gallery voting issue**
- 7. To discuss co-options to the Group**
- 8. To discuss best methods of communication between Group members**
- 9. To discuss draft Questionnaire to be distributed as soon as possible**
- 10. To discuss a Proposal to set aside a small part of the Fund to cover expenses for printing, phone calls, software, etc.**
- 11. To discuss the formation of a Traders of Porlock group**
- 12. Items for Report**
- 13. Date of next meeting**