

## Porlock High Street Support Group Indicative Plan - Governance

### Background

This document describes our proposed way of working and accompanies the Draft Indicative Plan (DIP) being sent, for approval, to Porlock Parish Council (PPC) and Somerset West & Taunton Council (SW&T).

We undertake to follow the seven (Nolan) Principles of Public Life.

### Role of Support Group

This body – Porlock High Street Support Group (PHSSG) - was approved by both PPC and SW&T to be the formal body that approves plans and spending for the delivery of SW&T's £25,000 Emergency Town Centre Recovery Fund for Porlock High Street.

### Project Work

The PHSSG has appointed members to each of six Project areas, namely:

1. Appearance and functionality of the High Street.
2. Outdoor Seating areas.
3. Promotion and publicity.
4. Signage.
5. Village events and activities.
6. Porlock Traders Group.

These Project Groups will work more informally than the SG, with the aim of assessing the options on their project, then bringing robust proposals to the Support Group (SG), for amendment/approval.

Each project proposal will take into account and report on:

- How it meets the SW&T criteria, in particular: effective immediate interventions and their potential longer term benefits and risks.
- Budget being applied for, with detailed costings and comparative quotations where necessary, e.g. over £2,500, or where alternative potential approaches should be sought in order to judge the comparative quality of alternatives.
- Detail on purchases to include:
  - Goods –
    - what they are made from – priority to local/sustainable materials
    - where they are made – priority to local manufacture
    - who is providing them – priority to small businesses
  - Services -
    - priority to local businesses and organisations
- Climate Change impact
- Sustainability

### **Cost Allocation**

The attached DIP has allocated broad areas of spend in two inclusive categories. The idea behind this is to help ensure maximum flexibility in delivery. Detailed work is underway in the Project Groups, which will then bring costed proposals to the SG, which in turn informs the Indicative Plan and enables more targeted budget settings – the work of upcoming meetings.

### **Conclusion**

We thank both PPC and SW&T for their support to date, look forward to your approval of our Draft Indicative Plan and to working with you both as the year unfolds.

Duncan McCanlis (Chair)  
for the PHSSG