

Clerk to the Council  
Mrs. D Taylor-Pitkin

Office Opening Hours:

Monday	CLOSED
Tuesday	9:30 – 14:00
Wednesday	9:30 – 14:00
Thursday	9:30 – 14:00
Friday	CLOSED

## Porlock Parish



## Council

Contact Details:  
Parish Office  
Old School Centre, West End  
Porlock, Somerset.  
TA24 8QD

Office Tel: 01643 863350  
Email: [porlockpc@gmail.com](mailto:porlockpc@gmail.com)  
<https://porlockparishcouncil.org>

### Notice of a Meeting of the Parish Council

For the Attention of: Chairman McCoy and Councillors N Boden, S Ellicott, I Fraser, T Gable, D McCanlis, W Rayner, J Ware & C Wood.

You are hereby summoned to attend the following meeting:

Meeting of.... **Porlock Parish Council**  
Time.... **19:30**  
Date.... **Wednesday 10<sup>th</sup> March 2021**  
Place.... **Zoom Platform – Please contact the Clerk if you would like to attend.**

Dated 04th March 2021

As a member of the public/press if you have a question and wish to join the meeting please advise the Clerk by email: [porlockpc@gmail.com](mailto:porlockpc@gmail.com) or telephone 01643 863350.

### AGENDA

*D Taylor-Pitkin*  
Clerk to the Parish Council

1. To receive Apologies for Absence and to approve reasons provided. **(LGA 1972 s85 (1))**

2. Declarations of Interest and Disclosable Pecuniary Interest Dispositions.

*Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's code of Conduct and to consider any prior requests from members for Dispositions that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)*

3. To APPROVE and sign the Minutes of the following meetings as a correct and accurate representation: **(LGA 1972 sch12, para 41(1))**

- i. Full Council Meeting held on the 13<sup>th</sup> January 2021
- ii. Finance Committee Meeting held on the 02<sup>nd</sup> February 2021
- iii. Extraordinary Meeting held on the 05<sup>th</sup> February 2021

4. Matters for report information purposes only and action points raised at previous meeting:

- o Update on the PPC Facebook page.
- o Confirmation of the Code of Conduct Training for the Full Council

5. Public Participation.

*This section provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or providing comments on matters affecting Porlock Parish (not exceeding 15 minutes). No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. **(LGA1972 sch12, paras 10(2) (b))***



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6. **Somerset County Council and District Councillors Reports.**
7. **Chairman's Announcements.**
8. **Planning:** 6/27/21/105 7 Hurlstone Park, Bossington Lane, Porlock  
6/27/21/106 Pilgrims Redway, Porlock
9. **Finance:** **March Accounts to be APPROVED and passed for payment.**
10. **Matters raised for information purposes only.**
11. **The PPC to elect a Vice Chairman.**
12. **PPC to review and APPROVE Co-Option Procedure – Cllr. Wood to report.**  
All Councillors have received the draft document for review.
13. **Casual Vacancies - The PPC to Co-Opt following the resignations of Cllr. Hancock and Cllr. Milne.**  
All Councillors have been provided with applications from the qualified candidates.
14. **The Chairman to confirm the resignation of Cllr. Maw.**
15. **The PPC to consider the Trustee Nominations for the Recreation Ground and APPROVE Cllr. Gable as the representative on Porlock Recreation Ground.**  
All Councillors have been provided with applications from the qualified candidates.
16. **PPC to review and APPROVE the PPC actions to fulfil the requirements of Porlock's Plastic Free Status – Cllr. McCanlis to report.**
17. **Update on the Porlock High Street Support Group – Cllr. McCanlis to report.**  
Minutes of the PHSSG meetings are available on the PPC website for review.



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**18. PPC to discuss and APPROVE a budget to assist fund with ongoing maintenance of the improvements currently being planned by the PHSSG – Cllr. McCanlis to report.**

Supporting documentation is not available, as projects are in the preliminary planning stage. If the PPC can commit to taking on, from January 2022, the role of keeping the village looking attractive, that would assist the Support Group in agreeing projects. Matters already agreed in principle are: plants & flowers in pots around the village, new signage, new outdoor seating and more dog bins. Best guesstimates on costs, which would mainly be for employment, are no more than £5,000/year.

**19. PPC to note formal APPROVAL of the Indicative plan.**

A copy of the Indicative Delivery Plan is available on the PHSSG page on the PPC website.

**20. The PPC to review the structure of the current Committees and representatives.**

All Councillors have been provided with a Draft copy of the model structure to review.

**21. Correspondence.**

- i. Correspondence received from Mr. Whitby-Grubb

**22. Reports from outside bodies: Coastal Communities, Doverly Manor, Highways, Porlock Library, Porlock Vale Tourist Association, Porlock Weir, Recreation Ground, St. Dubricius First School & Village Hall.**

