

Clerk to the Council
Mrs. D Taylor-Pitkin

Office Opening Hours:

Monday	CLOSED
Tuesday	9:30 – 14:00
Wednesday	9:30 – 14:00
Thursday	9:30 – 14:00
Friday	CLOSED

Porlock Parish



Council

Contact Details:
Parish Office
Old School Centre, West End
Porlock, Somerset.
TA24 8QD

Office Tel: 01643 863350
Email: porlockpc@gmail.com
<https://porlockparishcouncil.org>

Notice of Meeting of the Finance Committee for Porlock Parish Council

For the Attention of: Cllr. Fraser (Chairman of the Finance Committee)
and Councillors M McCoy, J Ware & C Wood

You are hereby summoned to attend the following meeting:

Meeting of.... Finance Committee for Porlock Parish Council
Time.... 10:00am
Date.... Thursday 08th April 2021
Place.... Zoom @ <https://us02web.zoom.us/j/87428760191>

Dated 31st March 2021

AGENDA

D Taylor-Pitkin

Proper Officer to the Parish Council

1. Apologies.
2. Declarations of Interest and Disclosable Pecuniary Interest Dispositions.
3. Review action points of previous Finance Committee Meeting held on the 02nd February 2021:
 - Clerk to source two independent quotes for tree survey.
 - Clerk to source competitive quotes for a contract phone through the PPC.
 - Clerk/Cllr. Wood to review the lease agreement for the Old School Building.
 - Clerk to contact Peninsula for a review proposal.
 - Clerk to estimate the volume of materials to dispose of and source competitive quotes.
 - Update on debit card for the Clerk
4. The FC to consider potential options for future meetings following the change of legislation on the 07th May 2021.
5. The FC to review the usage and security of the following PPC properties:
 - Old School Building
 - Village Hall Car Park
 - High Bank Car Park
6. The FC to review potential quotes for revised signage for the High Bank and Village Hall Car Parks.



7. FC to consider potential quotes for tree survey of PPC property.
 8. To consider and recommend to Full Council a budget to maintain the floral displays from 2022 onwards – Cllr. Thornton to report.
 9. Consideration of the comparative quotes provided by Peninsula and Bright HR – Clerk to report.
 10. FC to consider and APPROVE required credit limit for PPC accounts held with Jewson and Minehead Garden Centre.
 11. Legacy Fund update.
 12. FC to review and consider salary increase for the PPC Grass Cutting Contract.
 13. To discuss potential future costs.
 - Neighbourhood Plan following the publication of the White Paper
 14. To confirm a date for the next Finance Committee Meeting.
-
-

Finance Committee Members:

Cllr. Fraser (Chair)

Cllr. McCoy

Cllr. Ware

Cllr. Wood

