

Notice of an informal meeting of Porlock High Street Support Group

There will be a remote, virtual Meeting via Zoom

at 7pm Tuesday 11th May 2021

This meeting will be recorded live and published on the Porlock Parish Council website at www.porlockparishcouncil.org/phssg

**For the Attention of: Cllr D McCanlis (Porlock Parish Council and PHSSG Chair)
Cllr W Rayner (Porlock Parish Council)
R White (Porlock High Street Trader representing Churchgate Gallery)
J Dyer (Porlock High Street Trader representing Jana Henrie)
T Davies (Porlock High Street Trader representing Bramdowns)
S Shorten & M Tesouro Willmott (Representing Stacked Wonky)
L Thornton (PHSSG Administrator and Minute Taker, representing The Bagatelle)**

MEMBERS OF THE PRESS/PUBLIC ARE WELCOME TO ATTEND VIA ZOOM IN LINE WITH GOVERNMENT GUIDELINES

Please would anyone wishing to attend this Zoom meeting let the Group Administrator, Lesley Thornton, know by email to porlockhssg@gmail.com so she can assist with any technical issues before or on the night, and admit you to the meeting from the Zoom waiting room.

Following the changes in legislation due on the 07th May 2021, the PHSSG, in line with Porlock Parish Council, will continue to meet remotely in an unofficial capacity until the health and safety of its Members and Officers can be assured. The meetings shall remain open to the Public who are invited to participate, information shall continue to be published on the PPC website. All actions and decisions resulting from these meetings will be officially ratified at the first PHSSG face toface meeting.

List of Items to be discussed

1. Apologies
2. Declarations of interest and Disclosable Pecuniary Interest Dispensation
3. To receive any Communications or Announcements from the Chair
4. Public Participation
5. To discuss contract to populate website
6. To receive a report from each Project Group Lead
7. To discuss any proposal from any Project Group:
 - Appearance & Functionality of the High Street
 - Outdoor Seating Areas
 - Promotion & Publicity
 - Signage
 - Village Events & Activities
 - Porlock Traders Group
 - Admin
8. To review use of the Project Group Tracker document
9. To receive a progress report of PHSSG to date
10. Matters arising for discussion
11. Date of next meeting and suggested agenda items