

Clerk to the Council
Mrs. D Taylor-Pitkin

Office Opening Hours:

Monday	CLOSED
Tuesday	9:30 – 14:00
Wednesday	9:30 – 14:00
Thursday	9:30 – 14:00
Friday	CLOSED

Porlock Parish



Council

Contact Details:
Parish Office
Old School Centre, West End
Porlock, Somerset.
TA24 8QD

Office Tel: 01643 863350
Email: porlockpc@gmail.com
<https://porlockparishcouncil.org>

Notice of a Meeting of the Parish Council

For the Attention of: Chairman Wood, Vice Chairman Boden and Councillors L Bloys, A Briggs, S Ellicott, I Fraser, T Gable, D McCanlis, M McCoy, W Rayner, L Thornton & J Ware.

You are hereby summoned to attend the following meeting:

Meeting of....	Porlock Parish Council
Time....	19:30
Date....	Wednesday 08 th September 2021
Place....	Porlock Village Hall

Dated 01st September 2021

In order to comply with the latest Government Legislation and to ensure the Health & Safety of the Members and Officers of the PPC, if you would like to attend this meeting as either public or press please advise the Clerk by email: porlockpc@gmail.com or telephone 01643 863350.

AGENDA

D Taylor-Pitkin
Clerk to the Parish Council

1. To receive Apologies for Absence and to approve reasons provided. **(LGA 1972 s85 (1))**
2. **Declarations of Interest and Disclosable Pecuniary Interest Dispensations.**
Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)
3. To **APPROVE** and sign the Minutes of the following meeting as a correct and accurate representation: **(LGA 1972 sch12, para 41(1))**
 - i. Full Council Meeting held on the 28th April 2021
 - ii. Annual Meeting held on the 05th May 2021
 - iii. Finance Committee Meeting held on the 02nd September 2021
4. **Matters to report for information purposes only and action points raised at previous meeting.**
5. **Public Participation.**
*This section provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or providing comments on matters affecting Porlock Parish (not exceeding 15 minutes). No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. **(LGA1972 sch12, paras 10(2) (b))***



Porlock Parish

Clerk to the Council
Mrs. D Taylor-Pitkin
Office Opening Hours:
Monday CLOSED
Tuesday 9:30 – 14:00
Wednesday 9:30 – 14:00
Thursday 9:30 – 14:00
Friday CLOSED



Council

Contact Details:
Parish Office
Old School Centre, West End
Porlock, Somerset.
TA24 8QD
Office Tel: 01643 863350
Email: porlockpc@gmail.com
<https://porlockparishcouncil.org>

6. Chairman's Announcements.

7. Somerset County Council and District Councillors Reports.

8. **Planning:** 6/27/21/122 Stowleys, Bossington Lane, Porlock.

9. **Finance: August & September Accounts to be APPROVED and passed for payment.**

PPC to review the recommendations of the Finance Committee following the meeting held on the 02nd September 2021:

- i. FC RECOMMEND retaining Porlock Community Library and recognise its importance to the Community.
- ii. FC RECOMMEND the PPC employ a Library Manager and Lead to Volunteers for at least 4 hours per week subject to review.
- iii. FC RECOMMEND a separate EMF for surplus funds.
- iv. FC RECOMMEND the Staffing & HR Committee review Job Descriptions and Salaries for Library Manager and a Office Cleaner for the Old School Centre.

10. Matters raised for information purposes only.

11. PPC to review the speed limits throughout the Village.

12. PPC to note ratification of the decisions made between 12th May 2021 and 11th August 2021.

Information to be published on the 06th September 2021.

13. PPC to review the current stance on weed management throughout the Village.

14. PPC to discuss a recent complaint regarding the frequency of unauthorised bonfires.

15. Update on the Clerk's working hours and opening of the Parish Office.

16. The PPC to consider a new Trustee Nomination for the Recreation Ground.

All Councillors have been provided with applications from the qualified candidates.



Porlock Parish

Clerk to the Council
Mrs. D Taylor-Pitkin
Office Opening Hours:
Monday CLOSED
Tuesday 9:30 – 14:00
Wednesday 9:30 – 14:00
Thursday 9:30 – 14:00
Friday CLOSED



Council

Contact Details:
Parish Office
Old School Centre, West End
Porlock, Somerset.
TA24 8QD
Office Tel: 01643 863350
Email: porlockpc@gmail.com
<https://porlockparishcouncil.org>

17. Update on the Porlock High Street Support Group – Cllr. McCanlis to report.

Minutes of the PHSSG meetings are available on the PPC website for review.

18. Correspondence.

19. Reports from outside bodies: Coastal Communities, Dovery Manor, Highways, Porlock Library, Porlock Vale Tourist Association, Porlock Weir, Recreation Ground, St. Dubricius First School & Village Hall.

