

Clerk to the Council
Mrs. D Taylor-Pitkin

Office Opening Hours:

Monday	CLOSED
Tuesday	9:30 – 14:00
Wednesday	9:30 – 14:00
Thursday	9:30 – 14:00
Friday	CLOSED

Porlock Parish



Council

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Notice of Meeting of the Finance Committee for Porlock Parish Council

For the Attention of: **Clr. Fraser (Chairman of the Finance Committee)**
and Councillors A Briggs, M McCoy, L Thornton, J Ware & C Wood

You are hereby summoned to attend the following meeting:

Meeting of.... Finance Committee of Porlock Parish Council
Time.... 10:00am
Date.... Thursday 04th November 2021
Place.... Porlock Community Library

Dated 31st October 2021

AGENDA

D Taylor-Pitkin
Proper Officer to the Parish Council

1. Apologies.
2. Declarations of Interest and Disclosable Pecuniary Interest Dispensations.
3. Review action points of previous Finance Committee Meeting held on the 02nd September 2021:
 - Clerk to source two independent quotes for tree survey.
 - In depth review of the usage and security of the PPC properties.
 - Legacy Fund Review.
4. FC to review proposal to fund Insurance Cover for Repair Café – Mr Coulson to report.
5. Review of the profits and loss of the PPC Assets – Clr. Wood to review.
6. Review of the electricity contract with Bulb for the PPC owned assets – Clerk to report.
All councillors were provided with latest information.
7. To review costs for the installation of CCTV for the PPC assets – Clerk to report.
Quotes will be available from Tuesday 02nd November 2021.



- 8. Review of cleaning materials and hygiene equipment for the PPC owned public toilets – Clerk to report.** All Councillors were provided with a list of costs.
 - 9. Review of quote for safety rails at Hawkcombe Cemetery.**
Information to follow shortly.
 - 10. FC to consider the use of the £1300.00 from previous fund to provide for the maintenance of the PHSSG Floral Displays – Cllr. Thornton to report.**
 - 11. Review of quotes provided for treatment of trees at Hawkcombe Cemetery.**
Jack Hunt from ENPA provided advice on areas of concern.
 - 12. FC to consider the maximum of £1500.00 for a topographical survey for Dunster Steep.**
 - 13. Items for Report.**
 - 14. To discuss potential future costs.**
 - Recording equipment for PPC £220
 - Thank you lunch for the PVMT and PPC Councillors
 - 15. To confirm a date for the next Finance Committee Meeting.**
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Finance Committee Members:

Cllr. Fraser (Chair)
Cllr. Briggs
Cllr. McCoy
Cllr. Thornton
Cllr. Ware
Cllr. Wood

