

Clerk to the Council  
Mrs. D Taylor-Pitkin

Office Opening Hours:

Monday	CLOSED
Tuesday	9:30 – 14:00
Wednesday	9:30 – 14:00
Thursday	9:30 – 14:00
Friday	CLOSED

## Porlock Parish



## Council

Contact Details:  
Parish Office  
Old School Centre, West End  
Porlock, Somerset.  
TA24 8QD

Office Tel: 01643 863350  
Email: [porlockpc@gmail.com](mailto:porlockpc@gmail.com)  
<https://porlockparishcouncil.org>

### Notice of a Meeting of the Parish Council

**For the Attention of: Chairman Wood, Vice Chairman Boden and Councillors L Bloys, A Briggs, S Ellicott, I Fraser, T Gable, D McCanlis, M McCoy, W Rayner, L Thornton & J Ware.**

**You are hereby summoned to attend the following meeting:**

<b>Meeting of....</b>	<b>Porlock Parish Council</b>
<b>Time....</b>	<b>19:00</b>
<b>Date....</b>	<b>Wednesday 13<sup>th</sup> April 2022</b>
<b>Place....</b>	<b>Porlock Village Hall</b>

### Dated 07<sup>th</sup> April 2022

In order to ensure the Health & Safety of the Members and Officers of the PPC, if you would like to attend this meeting as either public or press please advise the Clerk by email: [porlockpc@gmail.com](mailto:porlockpc@gmail.com) or telephone 01643 863350.

Please note this meeting will begin at the earlier time of 7pm as Dan Barnett is to provide a presentation on a Family Friendly Cycle Trail Feasibility Study on behalf of ENPA.

### AGENDA

*D Taylor-Pitkin*  
Clerk to the Parish Council

**1. To receive Apologies for Absence and to approve reasons provided. (LGA 1972 s85 (1))**

**2. Declarations of Interest and Disclosable Pecuniary Interest Dispositions.**

*Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's code of Conduct and to consider any prior requests from members for Dispositions that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations) (LGA 1972 sch12, para 41(1))*

**3. To APPROVE and sign the Minutes of the following meetings:**

- i. Minutes for the Full Council Meeting held on the 09<sup>th</sup> March 2022
- ii. Minutes for the Finance Committee Meeting held on the 05<sup>th</sup> April 2022

**4. Matters to report for information purposes only and action points raised at previous meeting:**

- i. Maintenance and upkeep of the grounds at the Old School Centre.
- ii. Policies and Documents Committee to review the PPC current Standing Orders by the 2022 Election.



# Porlock Parish

Clerk to the Council  
Mrs. D Taylor-Pitkin  
Office Opening Hours:  
Monday CLOSED  
Tuesday 9:30 – 14:00  
Wednesday 9:30 – 14:00  
Thursday 9:30 – 14:00  
Friday CLOSED



## Council

Contact Details:  
Parish Office  
Old School Centre, West End  
Porlock, Somerset.  
TA24 8QD  
Office Tel: 01643 863350  
Email: [porlockpc@gmail.com](mailto:porlockpc@gmail.com)  
<https://porlockparishcouncil.org>

### 5. Public Participation.

*This section provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or providing comments on matters affecting Porlock Parish (not exceeding 15 minutes). No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. (LGA1972 sch12, paras 10(2) (b))*

**6. Planning:**      **6/27/22/110 THE OLD BUS GARAGE, PORLOCK WEIR, MINEHEAD, TA24 8PE**  
Proposed erection of shed and creation of external storage area. Retrospective.

**6/27/22/109DCFLAT 1 RIVERSIDE, THE TANNERY, PORLOCK, TA24 8PU**  
Discharge of Conditions 3 and 4 (Windows & Doors) of approved application 6/27/21/119

**6/27/22/108LB SHIP INN, PORLOCK, MINEHEAD, TA24 8QD**  
Listed building consent for the proposed replacement of 1no timber purlin and 1no timber window casement within outbuilding.

### 7. Chairman's Announcements.

### 8. Somerset County Council and District Councillors Reports.

- 9. Finance:**      **April Accounts to be APPROVED and passed for payment.**
- a.      **Full Council to REVIEW the following RECOMMENDATIONS provided by the FC:**
- i. Adjustment to current Ear Marked Funds.
  - ii. PPC to issue backdated invoice for Wood Pellets consumed during 2021.
  - iii. PPC to increase the monthly direct debit payments to the electricity suppliers by 50%.
  - iv. PPC to transfer the official email address for the Parish Council to .gov domain following the 2022 Election.

### 10. Matters raised for information purposes only.



# Porlock Parish

Clerk to the Council  
Mrs. D Taylor-Pitkin  
Office Opening Hours:  
Monday CLOSED  
Tuesday 9:30 – 14:00  
Wednesday 9:30 – 14:00  
Thursday 9:30 – 14:00  
Friday CLOSED



## Council

Contact Details:  
Parish Office  
Old School Centre, West End  
Porlock, Somerset.  
TA24 8QD  
Office Tel: 01643 863350  
Email: [porlockpc@gmail.com](mailto:porlockpc@gmail.com)  
<https://porlockparishcouncil.org>

- 11. Current status of the Clerk's CiLCA studies – Clerk to report.**
- 12. The PPC to consider the Trustee Nominations for the Recreation Ground.**  
Application forms have been provided.
- 13. PPC to consider enlisting a contractor to maintain the floral displays provided by the ETCRF – Cllr. Thornton to report.**
- 14. PPC to review the PHSSG report regarding the ETCR Fund, the Welcome Back Fund and the extension to the ETCRF and to approve the final accounts, responsibility for assets and ongoing management of the projects and funds – Cllr. Thornton to report.**  
Report has been provided.
- 15. Update on potential traffic calming measures for the A39 – Chairman to report.**
- 16. Update on the Unitary Council.**
- 17. Correspondence.**
- 18. Reports from outside bodies: Coastal Communities, Dovery Manor, Highways, Porlock Library, Porlock Vale Tourist Association, Porlock Weir, Recreation Ground, St. Dubricius First School & Village Hall.**

