

Clerk to the Council
Mrs. D Taylor-Pitkin

Office Opening Hours:

Monday	CLOSED
Tuesday	9:30 – 14:00
Wednesday	9:30 – 14:00
Thursday	9:30 – 14:00
Friday	CLOSED

Porlock Parish



Council

Contact Details:
Parish Office
Old School Centre, West End
Porlock, Somerset.
TA24 8QD

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Email: porlockpc@gmail.com
<https://porlockparishcouncil.org>

Notice of Meeting of the Finance Committee for Porlock Parish Council

For the Attention of: Cllr. Fraser (Chairman of the Finance Committee)
and Councillors A Briggs, M McCoy, L Thornton, J Ware & C Wood

You are hereby summoned to attend the following meeting:

Meeting of.... Finance Committee of Porlock Parish Council

Time.... 10:00am

Date.... Tuesday 05th April 2022

Place.... Parish Room, Old School Centre

In order to comply with the latest Government Legislation and to ensure the Health & Safety of the Members and Officers of the PPC, if you would like to attend this meeting as either public or press please advise the Clerk by email: porlockpc@gmail.com or telephone 01643 863350.

Dated: 30th March 2022

AGENDA

D Taylor-Pitkin

Proper Officer to the Parish Council

1. Apologies.
2. Declarations of Interest and Disclosable Pecuniary Interest Dispensations.
3. Review action points of previous Finance Committee Meeting held on the 01st March 2022:
 - In depth review of the usage and security of the PPC properties.
 - Legacy Fund Review.
 - Clerk to contact Simon Freguard for review of heating source at OSC.
 - Clerk to contact Feed In Tariff for confirmation of PPC charges.
4. FC to review PPC accounts up to 31st January 2022.
5. FC to discuss PPC Reserves.
6. FC to discuss the transfer to Unity Bank and schedule a review of the PPC Financial Regulations.
7. FC to review outstanding charges for wood pellets/heating for 2021.



8. FC to review the extension of the Emergency Town Centre Recovery Grant.
 9. Clerk to confirm new process for purchasing/processing payments/grants on behalf of the PPC.
 10. FC to review increase in toilet cleaning charges.
 11. FC to consider transfer of PPC emails to .GOV domain.
 12. Clerk to confirm Audit 2022 timetable.
 13. Items for Report.
 14. To discuss potential future costs.
 - Recording equipment for PPC £220
 - Legacy Fund
 15. To confirm a date for the next Finance Committee Meeting.
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Finance Committee Members:

Cllr. Fraser (Chair)

Cllr. Briggs

Cllr. McCoy

Cllr. Thornton

Cllr. Ware

Cllr. Wood

