

Clerk to the Council
Mrs. D Taylor-Pitkin

Office Opening Hours:

Monday	CLOSED
Tuesday	10:00 – 14:00
Wednesday	10:00 – 14:00
Thursday	10:00 – 14:00
Friday	CLOSED

Porlock Parish



Council

Contact Details:
Parish Office
Old School Centre, West End
Porlock, Somerset.
TA24 8QD

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<https://porlockparishcouncil.org>

Notice of Meeting of the Finance Committee for Porlock Parish Council

For the Attention of: Councillors L Allenby, G Dennis, I Fraser, M McCoy, W Rayner, D Stanyon, J Ware & C Wood

You are hereby summoned to attend the following meeting:

Meeting of.... Finance Committee of Porlock Parish Council

Time.... 10:00am

Date.... Tuesday 31st May 2022

Place.... Parish Room, Old School Centre

In order to comply with the latest Government Legislation and to ensure the Health & Safety of the Members and Officers of the PPC, if you would like to attend this meeting as either public or press please advise the Clerk by email: porlockpc@gmail.com or telephone 01643 863350.

Dated: 25th May 2022

AGENDA

D Taylor-Pitkin
Clerk to the Parish Council

1. Apologies.
2. Declarations of Interest and Disclosable Pecuniary Interest Dispositions.
3. Finance Committee to appoint a Chairman.
4. Review action points of previous Finance Committee Meeting held on the 05th April 2022:
 - In depth review of the usage and security of the PPC properties.
 - Legacy Fund Review.
 - Clerk to contact alternative quotes for heating source at OSC.
 - Clerk to contact Feed In Tariff for confirmation of PPC charges.
5. Update on the transfer to Unity Bank.
6. FC to consider budget to appoint a Grounds person to oversee planting and maintenance of the High Street Floral displays.



- 7. FC to discuss criteria for the extension of the Emergency Town Centre Recovery Grant following feedback from SW&T.**
 - 8. FC to review a potential budget to facilitate the continuation of the Pop-up events throughout the summer.**
 - 9. FC to review the Insurance renewal invite from current Insurer.**
 - 10.FC to consider budget for Queens Jubilee Items.**
 - 11.FC to review the Climate Grant and installation of the Water Points.**
 - 12.FC to consider the PVTA Grant Request.**
 - 13.Update on the Community Legacy Fund.**
 - 14.To consider the Cemetery costs and re-purchasing of graves.**
 - 15.FC to confirm dates for Extraordinary Meeting for the Finance Committee and Full Council to review and confirm AGAR prior to the 29th June 2022.**
 - 16.FC to appoint following tasks:**
 - Sourcing of recording equipment for PPC meetings and publication on the PPC website
 - Completion of the Asset Register for the PPC
 - 17. To record any potential future costs.**
 - 18. To confirm a date for the next Finance Committee Meeting.**
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Finance Committee Members:

Cllr. Allenby
Cllr. Dennis
Cllr. Fraser
Cllr. McCoy
Cllr. Rayner
Cllr. Stanyon
Cllr. Ware
Cllr. Wood

