

Clerk to the Council  
Mrs. D Taylor-Pitkin

Office Opening Hours:

Monday CLOSED  
Tuesday 9:30 – 14:00  
Wednesday 9:30 – 14:00  
Thursday 9:30 – 14:00  
Friday CLOSED

## Porlock Parish



## Council

Contact Details:  
Parish Office  
Old School Centre, West End  
Porlock, Somerset.  
TA24 8QD  
Office Tel: 01643 863350  
Email: [porlockpc@gmail.com](mailto:porlockpc@gmail.com)  
<https://porlockparishcouncil.org>

### Payments approved for May 2022:

Payment Number	Name	Description	Amount	Reference
	<b>HMRC</b>	National Insurance and Tax contributions	<b>405.70</b>	<b>BACS</b>
	<b>Mrs. D Taylor-Pitkin</b>	Clerk Salary	****	
	<b>Mr. E Nichols</b>	OSB Caretaker salary	****	
	<b>Mrs. M Perkins</b>	Library Officer Salary	****	
	<b>Miss H Turner</b>	OSC Cleaner Salary	****	
	<b>Mark Jones</b>	Cleaning of OSC Toilets D H Toilets Cleaning supplies 04/04/2022 – 25/04/2022	<b>135.00</b> <b>270.00</b> <b>2.50</b>	
	<b>Chemex</b>	Cleaning supplies for OSC & D H Toilets	<b>298.14</b>	
	<b>Porlock Recreation Ground</b>	Stall at the summer fete on behalf of the library	<b>10.00</b>	
	<b>Exmoor Plumbing</b>	Repairs for water heater in Library kitchen	<b>68.00</b>	
	<b>Gallup Weedkiller</b>	5 litre for grounds maintenance	<b>64.95</b>	
	<b>Amazon</b>	Cleaning equipment tray caddy (£7.24) Stationary – folders (£35.97) Cleaning spray btfl (6.99)	<b>50.21</b>	
	<b>Savills</b>	Lease for Village Hall Car Park	<b>300.00</b>	
	<b>First Graphic</b>	Marsh Memorial Board	<b>135.60</b>	
	<b>Guardian Security</b>	2 x security keys for OSC	<b>44.40</b>	



	<b>Porlock Home &amp; Hardware</b>	Batteries for Library and Cleaning utensils for OSC	<b>24.71</b>	
	<b>D Taylor-Pitkin</b>	Zoom £11.99, £10.00 phone supplement, WFH @ £6.00 per week @ 2 days per week (03/01/2022 – 29/05/2022) £42.00	<b>63.99</b>	
	<b>Rialtas</b>	Annual charge for Finance Software package	<b>148.80</b>	
	<b>Cloud Next</b>	Email & .gov domain for PPC	<b>191.98</b>	
<b>SCC Climate Grant</b>	<b>Ruth Walker</b>	Rechargeable Pat Tester	<b>305.57</b>	
<b>Direct Debit</b>	<b>NEST</b>	Clerk Pension – Parish Council and Clerk contributions	<b>77.10</b>	Direct Debit
<b>Direct Debit</b>	<b>Water 2 Business</b>	Annual water charge for Central Car Park <i>(have contacted to dispute as not PPC responsibility)</i>	<b>60.59</b>	Direct Debit
<b>Direct Debit</b>	<b>Bright HR</b>	HR support	<b>60.00</b>	Direct Debit
<b>Direct Debit</b>	<b>Bulb</b>	Monthly payment for Old School Building including the Library, Electricity supply	<b>43.84 Parish Office</b> <b>68.18 Library</b>	Direct Debit
<b>Direct Debit</b>	<b>Bulb</b>	Monthly Payment for D H Toilets Electricity supply	<b>40.00</b>	Direct Debit
<b>Direct Debit</b>	<b>BT</b>	Telephone & Internet for Parish Office/Library	<b>139.40</b>	Direct Debit

\*Invoices are available on request for the above payments.

**Bank Balances on the 16<sup>th</sup> May 2022:**

PPC Current Account: £ 182,986.07

Allotment Trust Account: £19,127.18

**Payments Received between 12/04/2022 – 16/05/2022:**

<b>Name</b>	<b>Description</b>	<b>Amount</b>	<b>Reference</b>
<b>Bay 12</b>	High Bank Car Park	<b>15.00</b>	Automatic Credit
<b>PVTA</b>	A B Memorials – NP3 Plot 127	<b>75.00</b>	Automatic Credit
<b>SW&amp;T</b>	1 <sup>st</sup> Half Precept 2022/2023	<b>35,827.50</b>	Automatic Credit
<b>SW&amp;T</b>	Contribution to electricity @ DH car park PERIOD 21 <sup>st</sup> April 2021 – 31 <sup>st</sup> March 2022	<b>276.39</b>	Automatic Credit
<b>Bay 11</b>	High Bank Car Park**	<b>150.00</b>	Automatic Credit
<b>Hedley Price Funerals</b>	£150.00 Internment into pre-existing grave GOR, £120.00 EROB in GOR, £120.00 EROB Row D plot 12 GOR, £150.00 internment into pre-existing grave	<b>540.00</b>	Automatic Credit