

Clerk to the Council  
Mrs. D Taylor-Pitkin

Office Opening Hours:

Monday	CLOSED
Tuesday	9:30 – 14:00
Wednesday	9:30 – 14:00
Thursday	9:30 – 14:00
Friday	CLOSED

## Porlock Parish



## Council

Contact Details:  
Parish Office  
Old School Centre, West End  
Porlock, Somerset.  
TA24 8QD

Office Tel: 01643 863350  
Email: [porlockpc@gmail.com](mailto:porlockpc@gmail.com)  
<https://porlockparishcouncil.org>

### Notice of a Extraordinary Meeting of the Parish Council

For the Attention of: Chairman Wood, Vice Chairperson Allenby and Councillors L Bloys, G Dennis, S Ellicott, I Fraser, T Gable, S Gundrill, M McCoy, W Rayner, D Stanyon & J Ware.

You are hereby summoned to attend the following meeting:

Meeting of.... Porlock Parish Council  
Time.... 19:30  
Date.... Wednesday 29<sup>th</sup> June 2022  
Place.... Porlock Village Hall, Porlock, Somerset.

Dated 23<sup>rd</sup> June 2022

As a member of the public/press if you would like to attend the meeting please advise the Clerk by email: [porlockpc@gmail.com](mailto:porlockpc@gmail.com) or telephone 01643 863350.

### AGENDA FOR EXTRORDINARY MEETING

.....  
Chairman of the Parish Council

1. To receive Apologies for Absence and to approve reasons provided. **(LGA 1972 s85 (1))**
2. **Declarations of Interest and Disclosable Pecuniary Interest Dispositions.**  
*Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's code of Conduct and to consider any prior requests from members for Dispositions that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)*
3. To Review and APPROVE the Minutes of the Finance Committee Meeting held on the 23<sup>rd</sup> June 2022.
4. Update on Dunster Steep.
5. To APPROVE the following recommendations provided by the Finance Committee:
  - i. Recommendation of the fund transfers to Ear Marked Reserves.
  - ii. The PPC to provide the cost of £1200.00 to cover the legal costs for the purchase of the land on Dunster Steep.



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- iii. **PPC to APPROVE the transfer of £2984.34 from General Reserves to Ear Marked Fund labelled Transport.**
  - iv. **PPC to honor invoices provided from participants in the Queens Jubilee Celebration, as listed in the Finance Committee Minutes dated 23<sup>rd</sup> June 2022. Funds to be removed from ring fenced £3,000.00 EMF.**
6. **To review and APPROVE the Annual Accounts.**
  7. **To review and APPROVE the Annual Governance Statement.**
  8. **The PPC to invoke the Scheme of Delegation to the Staffing & HR Committee for the appointment of a Grounds Person.**
  9. **Public Participation.**  
*This section provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or providing comments on matters affecting Porlock Parish (not exceeding 15 minutes). No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. (LGA1972 sch12, paras 10(2) (b))*

