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Office Hours:  
Tuesday 9:30 – 15:00  
Wednesday 9:30 – 15:00  
Thursday 9:30 – 15:00  
Friday CLOSED

# PORLOCK



Clerk to the Council  
Mrs. D. Taylor-Pitkin  
Parish Room  
Old School Centre  
West End  
PORLOCK  
Somerset, TA24 8QD

## Parish Council

### Minutes of the Extraordinary Meeting held at Porlock Village Hall on Wednesday 29<sup>th</sup> June 2022 at 7.30p.m.

**Members Present:** Cllr. Wood, Chairman,  
Cllr. Allenby, Vice-Chairman  
Cllr. Bloys, Cllr. Dennis, Cllr. Ellicott, Cllr. Gable,  
Cllr. Rayner & Cllr. Ware.  
Also present: Mrs. D Taylor-Pitkin (Clerk)

#### **1. Apologies**

Apologies were received from Cllr. Fraser and Cllr. McCoy due to family commitments and Cllr. Gundrill and Cllr. Stanyon due to illness.

**Proposer:** Cllr. Allenby  
**Seconder:** Cllr. Dennis

**UNANIMOUSLY APPROVED**

#### **2. Declarations of Interest and Disclosable Pecuniary Interest Dispensations**

None were noted.

#### **3. To APPROVE and sign the Minutes of the Finance Committee Meeting held on the 23<sup>rd</sup> June 2022.**

It was noted that the minutes previously circulated of the meeting held on the 23<sup>rd</sup> June 2022 be approved and signed as a correct record.

**Proposer:** Cllr. Dennis  
**Seconder:** Cllr. Ware

**UNANIMOUSLY APPROVED**

#### **4. Update on Dunster Steep**

All councillors were provided with a background paper to provide the new Councillors of the current progress.

**5. To APPROVE the following recommendations provided by the Finance Committee:**

**i. Recommendation of the fund transfers to Ear Marked Reserves.**

**Proposer:** Cllr. Allenby  
**Seconder:** Cllr. Dennis

**UNANIMOUSLY APPROVED**

**ii. The PPC to provide the cost of £1200.00 to cover the legal costs for the purchase of the land on Dunster Steep.**

**Proposer:** Cllr. Ellicott  
**Seconder:** Cllr. Ware

**UNANIMOUSLY APPROVED**

**iii. PPC to APPROVE the transfer of £2984.34 from General Reserves to Ear Marked Fund labelled Transport.**

**Proposer:** Cllr. Gable  
**Seconder:** Cllr. Ware

**UNANIMOUSLY APPROVED**

**iv. PPC to honour invoices provided from participants in the Queens Jubilee Celebration, as listed in the Finance Committee Minutes dated 23<sup>rd</sup> June 2022. Funds to be removed from ring fenced £3,000.00 EMF labelled Extension to the High Street Fund.**

**Proposer:** Cllr. Dennis  
**Seconder:** Cllr. Ware

**7 Councillors APPROVED**

**1 Councillor ABSTAINED**

**6. To review and APPROVE the PPC Annual Accounts**

Following advice received from the Internal Auditor this Item has been deferred for further review at the Finance Committee Meeting to be held on the 28<sup>th</sup> July 2022.

**7. To review and APPROVE the Annual Governance Statement**

Following advice received from the Internal Auditor this Item has been deferred for further review at the Finance Committee Meeting to be held on the 28<sup>th</sup> July 2022.

**8. The PPC to invoke the Scheme of Delegation to the Staffing & HR Committee for the appointment of a Grounds Person.**

**Proposer:** Cllr. Allenby  
**Seconder:** Cllr. Ellicott

**UNANIMOUSLY APPROVED**

**9. Public Participation**

The attached statement was read out by Mrs Lesley Thornton.

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13<sup>th</sup> July 2022

Chairman

DRAFT