

Clerk to the Council
Mr R Tyzack

Office Opening Hours:
Monday CLOSED
Tuesday 9:30 – 14:00
Wednesday 9:30 – 14:00
Thursday 9:30 – 14:00
Friday CLOSED

Porlock Parish



Council

Contact Details:
Parish Office
Old School Centre, West End
Porlock, Somerset.
TA24 8QD

Office Tel: 01643 863350
Email:
clerk@porlockparishcouncil.gov.uk
<https://porlockparishcouncil.org>

Notice of a Meeting of the Parish Council

For the Attention of: Chairman Wood, Vice Chairman Allenby and Councillors L Bloys, G Dennis, S Ellicott, I Fraser, T Gable, S Gundrill, M McCoy, W Rayner, D Stanyon & J Ware.

You are hereby summoned to attend the following meeting:

Meeting of.... Porlock Parish Council
Time.... 19:30
Date.... Wednesday 28 September 2022
Place.... Porlock Village Hall

Dated 17th September 2022

In order to ensure the Health & Safety of the Members and Officers of the PPC, if you would like to attend this meeting as either public or press please advise the Clerk by email: porlockpc@gmail.com or telephone 01643 863350.

AGENDA

R Tyzack

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- 1. To receive Apologies for Absence and to approve reasons provided. (LGA 1972 s85 (1))**
- 2. Declarations of Interest and Disclosable Pecuniary Interest Dispensations.**
Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations) (LGA 1972 sch12, para 41(1))
- 3. To APPROVE and sign the Minutes of the following meetings:**
 - i. Minutes for the Full Council Meeting held on the 13th July 2022
 - ii. Minutes for the Staffing & HR Committee Meeting held on the 19th July 2022
 - iii. Minutes for the Finance Committee Meeting held on the 28th July 2022
 - iv. Minutes for the Extraordinary Meeting held on the 12th August 2022
 - v. Minutes for the Staffing & HR Committee Meeting held on the 24th August 2022
 - vi. Minutes for the Staffing & HR Committee Meeting held on the 09th September 2022
- 4. Matters to report for information purposes only and action points raised at previous meeting.**



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5. Public Participation.

This section provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or providing comments on matters affecting Porlock Parish (not exceeding 15 minutes). No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. (LGA1972 sch12, paras 10(2) (b))

- 6. Planning:**
- 6/27/22/116 DANES BROOK, FURZELAND ROAD, PORLOCK, TA24 8NF**
Proposed erection of single storey rear extension, erection of porch extension and alterations to north elevation.
- 6/27/22/117 WOODLAND PLOT, LAND TO THE EAST SIDE OF VILLES LANE, TA24 8NW**
Proposed construction of 1no 2 bed affordable dwelling and pole barn for storage of vehicle and tools.

7. Chairman's Announcements.

8. Somerset County Council and District Councillors Reports.

9. Finance:

- a. September Accounts to be APPROVED and passed for payment – Cllr. Fraser to report.
- b. Full Council to review and APPROVE the following RECOMMENDATIONS provided by the Finance Committee:
 - i. Full Council to APPROVE the Draft Minutes for the Finance Committee Meeting held on the 25th August 2022.
 - ii. Full Council to APPROVE the recommendations listed in the Finance Committee Meeting Draft Minutes held on the 25th August 2022.
- c. ANNUAL GOVERNANCE STATEMENT AGAR Section 1
To APPROVE the Annual Governance Statement 2021/2022
- d. ACCOUNTING STATEMENTS AGAR Section 2
To APPROVE the Accounting Statements 2021/2022
- e. To agree the period of the Exercise of Public Rights

10. Report on Clerk Vacancy - Cllr. Stanyon to report.

11. Appointment of Proper Officer – Chairman and Cllr. Stanyon to report.



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12. PPC to review and consider new Trustees for the Recreation Ground Committee - Cllr. Fraser to report.
13. PPC to APPROVE the hiring of an Independent Auditor to investigate current financial safeguarding of PPC and to provide a report recommending any changes – Cllr. Rayner to report.
14. Matters raised for information purposes only.
15. PPC to discuss the impact of the recent road closures affecting Porlock and Porlock Weir residents and business – Cllr. Rayner to report.
16. PPC to review the responsibility of the floral displays located along Porlock High Street – Cllr. Rayner to report.
17. PPC to consider the cost of living crisis and the impact on the local Community – Chairman to report.
18. “Warm Space” for the Community at the Library and Visitor Centre during the winter months – Cllr. Stanyon to report.
19. St. Dubricius Christmas Tree Festival – Chairman to report.
20. Protective measures to reduce damage to walls/ property within Conservation Area at Doverhay & The Drang conservation bollards – Cllr. Dennis to report.
21. Cleaning and maintenance of Dunster Steep War Memorial – Cllr. Dennis to report.
22. Report on Water Re-Fill Points - Cllr. Gundrill to report.
23. Correspondence.
24. Reports from outside bodies: Coastal Communities, Dovery Manor, Highways, Porlock Library Porlock Vale Tourist Association, Porlock Weir, Recreation Ground, St. Dubricius First School, Village Hall.

