

Clerk to the Council

Office Opening Hours:

Monday	CLOSED
Tuesday	9:30 – 14:00
Wednesday	9:30 – 14:00
Thursday	9:30 – 14:00
Friday	CLOSED

Porlock Parish



Council

Contact Details:

Parish Office
Old School Centre, West End
Porlock, Somerset.
TA24 8QD

Office Tel: 01643 863350

Email: porlockpc@gmail.com

<https://porlockparishcouncil.org>

Notice of a Meeting of the Parish Council

For the Attention of: Chairman Wood and Councillors I Fraser, T Gable, M McCoy & J Ware.

You are hereby summoned to attend the following meeting:

Meeting of....	Porlock Parish Council
Time....	19:30
Date....	Wednesday 9 th November 2022
Place....	Porlock Village Hall

Dated 04th November 2022

In order to ensure the Health & Safety of the Members and Officers of the PPC, if you would like to attend this meeting as either Public or Press please advise the Clerk by email: porlockpc@gmail.com or telephone 01643 863350.

AGENDA

C Wood

Chair of the Parish Council

1. To receive Apologies for Absence and to approve reasons provided. **(LGA 1972 s85 (1))**
2. **Declarations of Interest and Disclosable Pecuniary Interest Dispensations.**
Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations) (LGA 1972 sch12, para 41(1))
3. **To APPROVE and sign the Minutes of the following meetings:**
 - i. Minutes for the Full Council Meeting held on the 12th October 2022
 - ii. Minutes for the FinCom Meeting of the 27th October 2022
 - iii. Minutes for the FinCom Meeting held on the 3rd November 2022
4. **To APPROVE the Final Payments Schedule for November.**
5. **Matters to report for information purposes only and action points raised at previous meeting.**
6. **Chairman's Announcements.**
7. **Public Participation.**

This section provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking



Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions: Equal Opportunities (race, gender, sexual orientation, marital rights and any disability), Crime and Disorder, Health and Safety, and Human Rights. This notice must be left at or sent by post to the usual place of residence of every Member of the Council, three days at least before the Meeting.

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questions, raising concerns or providing comments on matters affecting Porlock Parish (not exceeding 15 minutes). No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. (LGA1972 sch12, paras 10(2) (b)

8. Somerset County Council and District Councillors Reports.

9. To review the recommendations in the RFO Report on Financial Procedures.

10. To review Earmarked Reserves.

11. To review the arrangements with Bright HR.

12. To consider the formation of a Coronation Committee.

13. Matters raised for information purposes only.

14. Correspondence.

15. Reports from outside bodies: Coastal Communities, Dovery Manor, Highways, Porlock Library Porlock Vale Tourist Association, Porlock Weir, Recreation Ground, St. Dubricius First School, Village Hall.