

Porlock Parish Council



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Payments for approval January 2023:

Payment Number	Name	Description	Amount	Reference
	Locum RFO	Locum RFO hours for Dec	*	BACS
	OSC Caretaker	OSB Caretaker salary	*	
	Library Officer	Library Officer	*	
	OSC Cleaner	OSC Cleaner salary	*	
	Clerk (out-going)	Backdated Clerk pay/pension/ENI to April 21 in line with NJC rates, subject to PAYE	*	
	M Jones	Cleaning of OSC toilets Cleaning of DH toilets Cleaning supplies Dates: 28/11-26/12	£168.75 £337.50 £3.70	
	A Binding	Grass cutting, strimming, hedgecutting Dec 22	£1584	
	L Thornton	Reimburse LNS expenses (receipts available)	£266.97	
	Stacked Wonky	LNS Santa's Grotto	£100	
	R Gasperini	LNS performer	£120	
	Porlock Village Hall	Room booking – Repair Café 28 Jan	£33	
	Porlock Village Hall	Room booking – Repair Café 25 March	£33	
	Chemex	Toilet cleaning materials	£359.34	
	Balcas Timber Ltd	Wood pellet	£1715.62	
	T Meek	Engrave PPC Chairman's Board in Village Hall	Invoice o/s	
	HMRC	Monthly PAYE for month 9	£478.89	
	Porlock Home & Hardware	Locks for OSC	£31.74	
	L Thornton	Reimburse WordPress annual domain name renewal	£84	
	L Thornton	Reimburse Microsoft 365 subscription for Jan 23	£5.99	
	Coomber Security	Fire Alarm maintenance Jan 23 – Jan 24	£118.01	

*Additional detail & salary amounts for Fin Com only

Direct Debit	Bright HR	HR support	£60.00	Direct Debit
Direct Debit	Bulb	Monthly payment for Library, Electricity supply	£289.70	Direct Debit
Direct Debit	Bulb	Monthly Payment for D H Toilets Electricity supply	£151.08	Direct Debit
Direct Debit	Bulb	Monthly Payment for OSC, Electricity supply	£80	Direct Debit
Direct Debit	BT	Telephone & Internet for Parish Office/Library	£188.70	Direct Debit
Direct Debit	Ricoh	Copier usage 1 Sept – 13 Dec	£193.60	Direct Debit
Service Charge	Unity Bank	Monthly service charge	£18	

****Invoices are available on request for the above payments.***

Bank balance as at 31 Dec 2022: Unity current: £169,826.19

Bank balance as at 30 Nov 2022: Nat West Allotment fund: £19,768.21

Receipts below:

Receipts 1 – 31 Dec 22:

2/12/2022	Deposit	109	Library donations
7/12/22	N Binding	15	High Bank car park permit
8/12/22	BAYS H&RJ	14.58	High Bank car park permit