

Office Tel: 01643 863350

clerk@porlockparishcouncil.gov.uk

www.porlockparishcouncil.gov.uk

PORLOCK



Parish Room
Old School Centre
West End
PORLOCK
Somerset, TA24 8NP

Parish Council

Notice of a Meeting of the Parish Council

For the Attention of: Councillors M Mariner, D McCanlis, S McCanlis, D Thornton and L Thornton.

You are hereby summoned to attend the following meeting:

Meeting of.... Porlock Parish Council
Time.... 18:00
Date.... Wednesday 11th January 2023
Place.... Porlock Village Hall

Dated 06th January 2023

A Health & Safety announcement will be made at the start of the meeting

AGENDA

A Dallaway
Locum RFO

1. **To RECEIVE Apologies for Absence and to approve reasons provided.** (LGA 1972 s85 (1))
2. **Declarations of Interest and Disclosable Pecuniary Interest Dispensations.**
Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations) (LGA 1972 sch12, para 41(1))
3. **Public Participation.**
This section provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or providing comments on matters affecting Porlock Parish (for a maximum of 5 minutes not exceeding 15 minutes in total). No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. (LGA1972 sch12, paras 10(2) (b))
4. **To RECEIVE reports from Somerset County Council and Somerset West and Taunton Council District Councillors.**
5. **To APPROVE the Minutes for the Full Council Meeting held on the 14th December 2022.**
6. **Finance**
 - i. To APPROVE the Minutes for the FinCom Meeting of the 4th January 2023
 - ii. To APPROVE the recommendations from the FinCom Meeting of the 4th January 2023

Office Tel: 01643 863350

clerk@porlockparishcouncil.gov.uk

www.porlockparishcouncil.gov.uk

PORLOCK



Parish Room
Old School Centre
West End
PORLOCK
Somerset, TA24 8NP

Parish Council

- a. To review the budget for 22/23 and recommend the following expenditure to Full Council on 11 Jan 2023:
 - i. £85 to update the Parish Council Chairman's board in the Village Hall.
 - ii. £500 to update the website, run an accessibility check and create new councillor email addresses.
 - b. To review the draft budget for 23/24 and recommend to Full Council on 11 Jan 2023.
 - i. To review EMR proposals for 23/24.
 - ii. To recommend the precept for 23/24.
 - iii. To APPROVE and sign the Bank Reconciliation to end December 2022.
 - iv. To RECEIVE the Detailed Receipts & Payments to end December 2022
 - v. To APPROVE Locum RFO's hours for December 2022
 - vi. To APPROVE Library Manager's overtime for December 2022
 - vii. To APPROVE final Payments Schedule for January 2023
 - viii. To APPROVE funding to replace map on toilet wall at OSC with copy of new map (as installed at Doverhay car park - North orientation)
 - ix. To APPROVE funding to purchase a new flag for the flag pole at OSC, to replace the damaged one.
 - x. To consider the grant application from the PVTA.
 - xi. To consider website contract.
- 7. To receive a report regarding an Action Log and to APPROVE its introduction.**
 - 8. To review the organisational structure of PPC to include the committee structure and to establish working groups.**
 - 9. To agree the recruitment plan for the Clerk.**
 - 10. To receive an update on the 7 Porlock Parish Councillor Casual Vacancies.**
 - 11. To receive an update on PPC security.**
 - 12. To receive an update on the proposal to expand the 20 mph limits in and around the village.**
 - 13. To review and appoint representatives to the various outside bodies.**
 - 14. To receive correspondence.**
 - 15. To receive reports from outside bodies: Coastal Communities, Doverly Manor, Highways, Porlock Library, Porlock Vale Tourist Association, Porlock Weir, Recreation Ground, St. Dubricius First School, Village Hall.**