

Clerk to the Council

Office Tel: 01643 863350

[clerk@porlockparishcouncil.gov.uk](mailto:clerk@porlockparishcouncil.gov.uk)

[www.porlockparishcouncil.gov.uk](http://www.porlockparishcouncil.gov.uk)

**PORLOCK**



**Parish Council**

Parish Room

Old School Centre

West End

PORLOCK

Somerset TA24 8NP

Signed:

Date:

**Minutes of the Porlock Parish Council Meeting**  
**The Parish Room, Wednesday 29 March 2023, 5.30pm**  
*Copies of minutes and non-confidential reports are available on request*

**Councillors Present:**

Cllr L Bloys, Cllr S Colson, Cllr S McCanlis, Cllr D Thornton, Cllr L Thornton (Temporary volunteer Clerk)

**Also present:** Annie Dallaway (Locum RFO and minute taker), 1 member of the public

In the absence of the Chair, Cllr S Colson, Vice Chair chaired the meeting.

- 1) **Apologies for absence were received by the council:** Cllr D McCanlis
  - 2) **Declarations of Interest and Disclosable Pecuniary Interest Dispensations**  
Cllr S McCanlis declared a pecuniary interest in agenda item 6 as Cllr D McCanlis is an existing High Bank car park permit holder.
  - 3) **To agree any items to be dealt with after the public, including the press, have been excluded.**  
Council **RESOLVED** that agenda item 6 be discussed in closed session due to the confidential nature of the item of business, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960  
**PROPOSER: Cllr S Colson; SECONDER: Cllr L Thornton. ALL IN FAVOUR.**
  - 4) **Public Participation** – there was one member of the public in attendance.  
Barry Hitchcox advised that the draft Full Council minutes of 8 March 2023 incorrectly suggested that the Doverly Manor Museum charity had been dissolved. Cllr L Thornton explained that it is the Doverly Manor Committee charity which was dissolved in 2018 which was set up after PPC purchased the Doverhay Reading Rooms. Council acknowledged that the Doverly Manor Museum exists as a separate charity. The minutes were amended and initialled to clarify this point.
  - 5) **To approve the minutes for the Full Council Meeting held on 8 March 2023**  
Council **RESOLVED** to approve the Full Council Meeting Minutes of 8 March 2023, subject to the clarification of agenda item 14 which will now read: *In 2018 the Doverly Manor Committee Charity was dissolved and the Property was added to PPC's insurance.*  
**PROPOSER: Cllr D Thornton; SECONDER: Cllr S Colson. ALL IN FAVOUR**
- Council **RESOLVED** to go into closed session for agenda item 6 as communications between the council and the NALC Legal Team are confidential and publicity is likely to prejudice the legal position of the council.  
**PROPOSER: Cllr S Colson; SECONDER: Cllr L Thornton. ALL IN FAVOUR.**

**6) To consider legal advice in connection with the review of the High Bank car park permits and agree arrangements for 2023/24**

*Cllr S McCanlis declared an interest (see agenda item 2) and agreed to leave the meeting.*

The Locum RFO advised that an issue has been brought to the attention of the council regarding the way the council provides High Bank car park permits. The council is taking legal advice regarding this matter and the renewal of permits is currently on hold.

Council agreed the following:

- i) To send a letter to existing permit holders explaining the delay in sending out renewal documents. Permit holders will be advised that they can continue parking at High Bank until the matter is resolved.
- ii) To contact NALC Legal Team for clarification of the preliminary advice received. Council noted that this advice is accessed free of charge via the Somerset Association of Local Councils.
- iii) Not to pay for independent legal advice regarding this matter at this stage.

Council **RESOLVED** as above.

**PROPOSED BY Cllr S Colson; SECONDED BY Cllr L Thornton. ALL IN FAVOUR.**

**The meeting closed at 18.52**